



AL-AMIN CHEMICAL INDUSTRIES LIMITED

10/2, Gawsia Kashem Center (9th Floor), Arambagh, Motijheel,
Dhaka-1000

NOTICE OF THE 33RD ANNUAL GENERAL MEETING

Notice is hereby given that the 33rd Annual General Meeting of Al-Amin Chemical Industries Limited will be held on Saturday December 23, 2023 at 4 p.m. The AGM will be held virtually by using digital platform through the link <https://alaminchemical.agm.watch> (Pursuant to the Bangladesh Securities and Exchange Commission's (BSEC) order No. SEC/SRMIC/94-231/91 dated March 31, 2021) to transact the following businesses:

AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the company for the financial year ended 30, 2023 together with Reports of the Auditors and the Directors.
2. To consider and approve the payment of Dividend to the shareholders (except existing sponsors, directors, new placement shareholders) for the financial year ended June 30,2023, 2% Cash Dividend recommended by the Board of Directors.
3. To consider retirement by rotation and re-appointment of one third of the Directors.
4. To appoint Auditors for the year 2023-2024, to revise their remuneration for the year 2022-2023 and to fix their remuneration for the year 2023-2024.
5. To appoint Compliance Auditors for the year 2023-2024 and to fix their remuneration.
6. To consider assets revaluation of the company.
7. To consider excluding Retained Earnings BDT(78,103,910) from the Financial Statements of the company for the financial year ended 30,2022.
8. To transact any other business of the company with the permission of Chairman of the meeting.

Dated, Dhaka
December 02, 2023

By order of the Board



(Shopon Chandro Debnath)
Company Secretary



NOTES:

1. The record date of the company is Tuesday, November 30, 2023. The shareholders whose names will appear in the Depository register and Members register on that date will be eligible to join the AGM.
2. A member eligible to attend and vote in the AGM through digital platform may appoint a proxy to attend and vote in his/her behalf. The proxy Form duly filled, signed and stamped at BDT 20 shall be deposited at the registered office of the company or sent through email to aacilt123@gmail.com not later than 48 hours before commencement of the AGM. Proxy is invalid if not signed and stamped as explained above.
3. The concerned brokerage houses & merchant bankers are requested to provide us with the details (shareholders name, BO ID number, e-TIN number, gross dividend receivable, applicable tax rate and net dividend receivable) of their margin loan holders who hold shares of the company as on the Record Date, along with the name of the contact person in this connection. The brokerage houses & merchant bankers are also requested to provide us their Bank account name, number, routing number etc. on or before December 18, 2023 (minimum 5 days before AGM date).
4. Link for joining in AGM through digital platform is <https://alaminchemical.agm.watch> Members can join the Virtual Annual General Meeting using their Laptop, PC, Mobile or Tab providing their respective 16-digit Beneficial Owner (BO) account number or 3-digit Folio number. Full login/participation process of AGM through digital platform will be available in the company's website: **www.alaminchemical.com**.
5. In compliance with BSEC notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018.
 - a) Annual Report, Attendance Slip and Proxy Form along with the notice will be soft from the members' e-mail address available in their Beneficial Owner (BO) Account with depository as Record Date.
 - b) The Annual Report is also available in the company's Website linked with the Websites of both Dhaka Stock Exchange Ltd.
6. The shareholders will be able to submit their questions/comments electronically before 24 (twenty four) hours of commencement of the AGM through the link and also during the Annual General Meeting. In order to login for the virtual AGM, the shareholders need to click on the link and provide their 16-digit Beneficial Owner (BO) account number or 3-digit Folio number.
7. As per BSEC notification SEC/CMRRCD/2009-193/154 dated October 24, 2013 "No benefit in cash or kind shall be paid to the holders of equity securities" in the Annual General Meeting.

For any IT related guidance and help regarding the login process, the respected shareholders may contact +08801755-883431 or visit **www.alaminchemical.com**.